

Acis Community Fund 2011 application form



Details of organisation

Name of organisation: _____

How long has the organisation been established? _____

Is the organisation a registered charity? Yes / No

If so, please state Charity Registration Number: _____

Contact

Title: _____ First name: _____ Surname: _____

Position in organisation: _____

Address: _____

_____ Postcode: _____

Telephone number: _____ Fax: _____

Email: _____

Project details

Where will the project be based? _____

Who will the project benefit? _____

How will your project benefit Acis tenants/communities? _____

How are you aware there is a need for this project? _____

How will you measure the success of the project? _____

How much will this project cost in total? £ _____

How much are you applying for? £ _____

How will you raise any additional funding required for the project? _____

Do you have any other confirmed funding? Yes / No

If so, please give details: _____

When will the project start? _____ Finish: _____

Have you received funding from the Acis Community Fund before: Yes / No

If so, please give details of amount and date: _____

Your project

Please give full details of your project.

This is your opportunity to sell your project to the Acis Community Fund Assessment Panel. Please include as much detail as possible. You may include supporting information if you wish and you may continue on an attached sheet if necessary. (If applying for a salary please include a job description)

Additional information

In order to support your application we would like to receive as much of the following information as you are able to provide. Please tick what you have enclosed.

- Constitution:
- Annual report(s):
- Financial statements:
- Written estimate(s) for costings:
- Other:

Where did you hear about the Acis Community Fund? _____

Declaration

I declare that the information given in this document is true and that any funds received would be solely for use on the project as detailed above.

I have fully completed this application form and enclosed annual accounts/bank statements and cost estimates for the project.

I understand that any funding awarded must be spent as detailed in the letter of award.

Signature of person making application: _____

Date: _____

On completion

This form should be returned together with any supporting information to:

Rachel Cook
Community Cohesion Manager
Acis Group
Acis House
Bridge Street
Gainsborough
DN21 1GG

rachel.cook@acisgroup.co.uk
01427 675753

Guidance notes

- Organisations can apply for up to £2,000.
- Projects must be within an area of Acis stock hold.
- Projects must be of benefit to Acis tenants/communities.
- The following list is not exhaustive but gives an indication of the type of applications that will be eligible:
 1. Activities which encourage people to participate in and make a positive contribution to their community.
 2. Support for community resources and centres for disadvantaged people.
 3. Support for life long learning activity.
 4. Activities tackling worklessness.
 5. Activities promoting healthy lifestyles.
- Based on experience from previous application periods we expect demand to be high. As we have limited resources applications will be prioritised giving consideration to the following criteria:
 1. The quality of application.
 2. The existing facilities within an area.
 3. The priorities within our strategy.
 4. Value for money.
- We aim to inform all applicants of a decision within 14 days of the application period closing.
- Successful applicants will be required to provide a full evaluation on their projects.
- Regular updates may be required if your project will be delivered over a period of time greater than six months.
- Monitoring and evaluation requirements will be need to be agreed prior to any funding being released.

If you would like further information or to discuss your application please contact Rachel Cook on 01427 675753 or rachel.cook@acisgroup.co.uk